

Bilateral Transaction Programme – Pathfinders Group Meeting 37 minutes 5 April 2022

Attendees - MOSL:

Evan Joannette (EJ)	Miles Robinson (MR)		

Attendees – External:

Pam Nash (PN) Michael Floyd (MF) Nik Clay Michael (NCM) Mark Franchi (MFr) Declan Smith (DS)	Sian Forward (SF) Anna Chuter (AC) Chris Douglas (CD) Claire Haymes (CH) Kayode Oluwatayo (KO)	Russell Anderson (RA) Elliott Hulland-Kemp (EHK) Sam Dawson (SD) Judith Gallagher (JG) Helen Bennett (HB)	
--	--	---	--

Agenda items

1. Welcome and introductions
2. Review of previous meeting minutes/actions
3. MOSL Update
4. Pathfinder testing
5. Pathfinder update
6. AOB

Welcome and introductions

MR welcomed everyone to the meeting and with no new members on the call, MR moved onto the next agenda item.

Review of previous meeting minutes/actions

There were four actions captured at the previous meeting:

- **A36_01 – Confirm the potential impact of the SLA changes for Trading Parties.** MR confirmed that the majority of the impact of any changes made to the SLA engine would only impact on the MOSL side but did confirm a change to the SLA engine that would mean deferrals applied to requests on day 0 of an SLA will no longer be counted. Which is a change as these would be counted at present. This action was marked as completed.

There were no questions and MR moved onto the next agenda item.

MOSL update

MR moved onto a slide detailing the Programme Plan and gave a summary of current progress on the plan:

- Phase 3 processes had been released into pre-production and the work is still ongoing for SLAs on these processes that is estimated to be completed after mid-April
- Phase 4 processes were nearing the end of the requirements stage of the lifecycle with the Business Requirements Document being reviewed
- When discussing Phase 5, MR shared a view with Members following an internal discussion around changing the processes that are to be delivered within this phase. MR went on to explain that through analysis, the trade effluent (G) processes all share a lot of the same requirements and a potential efficiency was identified in delivering all of the remaining G processes within Phase 5 (G2, G3, G4, G5 & G6) and to move other Phase 5 processes into Phase 6 (C2, C3, C4 & C7). MR asked Members for their thoughts on this potential change to the delivery plan.

KH confirmed that she would take this question internally and feedback.

SD commented that as a water only Wholesaler, the trade effluent processes would not present any work for them, but it would then condense testing in Phase 6.

RA commented that it would be useful to understand what the impact of moving the G processes into Phase 5.

With no further comments from Members, MR moved back onto the plan slide confirming that the C2 and C3 processes had gone through a review with the Operational Advisory Group (OAG) and good progress with made, with some final discussions to be had.

EJ commented that there would be a non-process deliverable taking place between Phase 3 and Phase 4 that could be represented on the delivery plan for CPW070e around bilateral submission rules. MR agreed that this could be added to the delivery plan for future meetings.

With no additional comments from Members, MR moved onto the implementation plan showing when each process for Phase 3 and 4 would be dropped into each environment.

MR then moved onto a slide showing the implementation checkpoints for Phase 3 and 4, detailing that the deadline for assurance for Phase 3 would be 6 May 2022.

MR then shared three slides showing what the assurance requirements would be for Phase 3, detailing the individual test scenarios to be completed by parties, confirming that this document would be shared later this week.

With no further comments from Members, MR moved onto the next agenda item.

Pathfinder testing

MR introduced the next section of the meeting by asking Members to provide an update for their organisations on:

- Their progress towards Phase 3
- When they are looking to carry out testing
- Any asks or blockers that MOSL is able to assist with

AC – Waterscan

AC confirmed that they had carried out some testing on the Web Portal and had found minimal defects through their testing and had no asks or blockers at present.

CH – Southern Water

Started F4 and F5 testing this week and were hoping to start G1 testing next week. No asks or blockers at present and may expect to raise observations on Phase 3 processes over the next 2 weeks.

CD – Anglian Water

B5 testing going well with only a couple of defects raised so far but all testing going smoothly. No asks or blockers.

EHK – Wave Utilities

Working with C&C to ensure that testing is carried out and good progress is made. No asks or blockers.

KH – United Utilities

Looking to start testing on Phase 3 processes over the next month so may expect to raise some observations over the next couple of weeks and have a couple of outstanding observations with MOSL. Testing is going well at present and no asks or blockers.

KH asked a question around the SLA functionality and when it will be released ensuring that enough time is left for testing.

MR confirmed that discussions were being had internally to organise a window where the timescales for SLAs were reduced to allow parties to test this functionality. MR took an action to confirm the plan for when this functionality would be released into pre-production and the window for testing.

A37_01 – Confirm the testing window for Phase 3 SLA functionality, as well as the release date into the test environment

SF – Northumbrian Water

Have been testing the Phase 3 processes in the Web Portal with minimal observations raised to MOSL. No asks or blockers at present. Provided feedback on the G processes and confirmed that the changes to the plan were acceptable but asked for G4 to be considered with care as the volumes are very high for this process.

KO – Thames Water

In final sprint of development for F5 and G1 and have plans to begin testing over the next couple of weeks.

Went on to reiterate the benefit of having a window for testing the SLA functionality for Phase 3 processes and for enough time included for any re-testing that may be required as well. No asks or blockers at this stage and thanked MOSL for resolving some of the previous defects that were blocking testing.

MFr – Castle Water

Confirmed that testing had started for Phase 3 processes and would continue when David Moss returns from leave. No asks or blockers at this stage.

SD – Portsmouth Water

Have completed testing for the Phase 3 processes with minimal issues encountered and are now just waiting for the SLA functionality to complete all testing in preparation for Phase 3.

DS – South West Water

Have carried out some testing on the Phase 3 processes with some more to do over the next couple of weeks, no asks or blockers raised.

With no further comments, MR moved onto AOB.

AOB

MR confirmed that he had no AOB. EJ invited Members to keep an eye on the OAG agendas to see whether they were able to attend to ensure that the right people were on the call to discuss processes.

With no further comments, MR thanked members for their attendance and closed the call.

Actions

A37_01 – Confirm the testing window for Phase 3 SLA functionality, as well as the release date into the test environment