

DC05

24 Mar 21

Agenda

Item	Time	Agenda Item	Purpose	Reference	Presenter
1.	10:30 – 10:35	Welcome and Introductions	For Information	Verbal	Chair
2.	10:35-10:40	Minutes of the Previous Meeting	For Approval	DC05_01	Ethan Fleming
3.	10:40 – 10:45	Review of outstanding actions	For Comment	Verbal	Joe Smith
4.	10:45 – 11:15	Lessons Learnt from DIS0020	For Comment		Markus Lloyd
5.	11:15 – 11:25	New Disputes	For Information	Verbal	Joe Smith
6.	11:25-11:30	Any Other Business	For Information	Verbal	Joe Smith

1. Welcome and Introductions

2. Minutes of the Previous Meeting

3. Actions

ID	Meeting	Status	Action	Date Raised	Owner	Target Completion Date	Comments and Update
A04_01	DC4	Ongoing	Update working procedure to correctly define a dispute under the new CPW096 process	24/02/2021	MOSL	Mar-21	Amended document and circulated
A04_02	DC4	Ongoing	To take further quality control on Working Procedure	24/02/2021	MOSL	Mar-21	Amended document and circulated
A04_04	DC4	Ongoing	To address inconsistencies between MOSL website, MAC, and TOR	24/02/2021	MOSL	May-21	Website staggered update
A04_05	DC4	Ongoing	MOSL to upload training guidance to MO website in relation to managing a dispute	24/02/2021	MOSL	Apr-21	New videos require production due to Kissflow changes.

4. Lessons Learnt So Far

- ◆ **Initial Engagement and process pre-Dispute.**
 - ◆ Formal notification of Dispute, prior to raising to MO
- ◆ **Resolution period**
 - ◆ Use of non standard extension
- ◆ **Urgency process**
 - ◆ Definitions of Urgency
- ◆ **Escalation to DC**
 - ◆ Collating and assessing evidence
 - ◆ Summarising evidence
 - ◆ Brief to TPs
- ◆ **Presentation of evidence**
 - ◆ Sequencing of presentation of evidence
 - ◆ Cross-questioning
- ◆ **Questions from DC to TPs.**
 - ◆ x
- ◆ **Voting**
 - ◆ x
- ◆ **Decision**
 - ◆ Stipulations
 - ◆ Specifics
- ◆ **Communication**
 - ◆ Addressees
 - ◆ Content
 - ◆ Website
- ◆ **Post decision activity**
 - ◆ Responding to challenges

5. New, Existing and Closed Disputes

New Disputes	Published Disputes in negotiation between TPs	Disputes Escalated to DC	Disputes Resolved by DC	Disputes Resolved by TPs	Summary
			DIS0020 (16 Nov 20)		Thames v Castle ref withholding of settlement
				DIS0025 (16 Nov 20) DIS0026 DIS0027 DIS0028 DIS0022	Thames v Castle ref settlement
	DIS0024(16 Nov 20) DIS0023 DIS0021				Thames v Castle
				DIS0030 (17 Nov 20)	Wave v Thames
	DIS0031 (27 Jan)				Elis v Southwest expecting closure on 26 Mar
DIS0032 (19 Mar)					Castle V Thames expecting publication on 26 Mar

6. Any other business