



Minutes of TDC Meeting 27

CONFIDENTIAL

21 August 2019 | 10:30 – 12:00 | Skype Teleconference

Status of the Minutes: Final

MEMBERS PRESENT

Name	Role
Elsa Wye	Chair
Julian Tranter	Committee Member (Wholesaler)
Martin Mavin	Committee Member (Wholesaler)
Paul Stelfox	Committee Member (Wholesaler)
Cleo Acraman	Committee Member (Retailer)
Patrick McCart	Committee Member (Retailer)
Peter Strain	Committee Member (Retailer)
Dylan Freeman	Committee Member (Wholesaler)
Neil Pendle	Committee Member (Retailer)
Joseph Fortune	Committee Member (Retailer)
Tom Daborn	MOSL (Presenter)
Hannah Allardice	Meeting Secretary (MOSL)

APOLOGIES

Name	Role
Wendy Monk	Committee member (Retailer)



1. Welcome and Introductions

PURPOSE: FOR INFORMATION

- 1.1. The Chair welcomed members to the Trading Disputes Committee (TDC) meeting.
- 1.2. With all members welcomed the Chair proceeded with the meeting.

2. Outstanding actions and review of previous meeting minutes

PURPOSE: FOR DECISION

- 2.1. The Chair asked whether members had any comments regarding last month's meeting minutes. Members had no additional comments, TDC 26 Meeting minutes were therefore approved and the TDC moved onto discussing outstanding actions.
- 2.2. Action 26_01: MOSL confirmed that representatives from both trading parties involved in TD044 had been chased on multiple occasions but no response had been received. The committee was asked for comments. Committee members suggested that MOSL should initiate the 'no contact process' under the new guidance document. If no response was received subsequently, MOSL and the TDC would consider TD0044 to be resolved. The Chair asked the committee to confirm if they agreed with this approach. All members voted in agreement. An action was recorded for MOSL to request an update from the disputing parties with a 10-business day deadline and to update the TDC once this deadline had passed.

A27_01

- 2.3. During discussions over TD0044, a committee member asked whether trading parties could re-raise a trading dispute regarding the failure to complete a required rectification action. A dispute cannot be raised again for the same data item after the initial dispute has been closed. MOSL confirmed that affected data items previously raised under one trading dispute could not be re-raised. However, MOSL confirmed they will investigate further and obtain clarification from the codes on the failure to complete a rectification action, as initial review did suggest some ambiguity. Action recorded for MOSL to review and present clarification at the next TDC meeting.

A27_02

- 2.4. Action 26_02: An initial review with MOSL's digital team suggested that the change to incorporate 'a trading disputes flag' into the market data sets would be costly in terms of time, resources, money and a significant change to CMOS. MOSL asked the committee whether they believed this change was beneficial and worth pursuing when considering the low volume of trading disputes raised. The committee agreed this was not worth pursuing at present. The Chair confirmed the action could be closed.
- 2.5. Action 26_03: MOSL advised that comms regarding the publication of the guidance document were prepared and ready to be circulated to trading parties. MOSL confirmed that the wording would only instruct on best practice for trading disputes and no obligations had been changed. One committee member suggested that in addition to providing context to the trading dispute guidance document, the comms should to include information on the different types of disputes, the wider context and the rights that trading parties have under the Codes. The Chair asked MOSL to delay the publication of the guidance document in order for the above information one-page summary document to be drafted. An action was recorded for



MOSL to include this information when communicating the guidance document out to trading parties.

A27_03

MOSL advised the committee that there will be a presentation on the trading dispute guidance document as a 'best working practice document' and the wider context at the September User Forum. Members agreed that they were happy with this as a way of proceeding with the guidance document. Trading Parties would also receive the document via the usual MOSL communication channels.

- 2.6. Action 26_04: MOSL confirmed that all final comments from members on the guidance document had now been received and incorporated with a final draft having been circulated to members. Following publication, MOSL will look to review the document after six months as to whether further amendments are needed. The TDC will also be able to review whether the impact the document has had is beneficial and whether any areas need to be amended. The committee agreed they were happy with this approach.
- 2.7. Action 26_05: Under the new terms of the guidance document, MOSL initiated requests for updates on the 19 August 2019 for the below trading disputes:
 - TD0040
 - TD0041
 - TD0042
 - TD0043.

The request required the disputing parties to respond with an update within a 10-business day timeframe. If no response was received within this timeframe, MOSL would either look to close the dispute or escalate to the TDC. An action was recorded for MOSL to notify the committee with an update once the deadline has passed, for members to further discuss at TDC Meeting 28.

A27_04

- 2.8. With no additional comments from the TDC on actions, the Chair moved onto the next agenda item.

3. Update on new and open trading disputes

PURPOSE: FOR INFORMATION

- 3.1. At present, MOSL has received no updates related to the open trading disputes.
- 3.2. MOSL confirmed that no new trading disputes had been submitted since last TDC meeting.
- 3.3. With no additional comments from the TDC on the subject, the Chair moved onto the next agenda item.

4. Update on CPW064

PURPOSE: FOR INFORMATION

- 4.1. The Chair confirmed that CPW064 had been presented at the August Panel meeting. The proposal was deemed well received, as members identified a need for increased flexibility within the market. Panel subsequently recommended for approval and submitted the proposal to Ofwat for decision.



4.2. With no additional comments from the TDC, the Chair moved onto the next agenda item.

5. Any other Business (AOB)

PURPOSE: FOR INFORMATION

- 5.1. No additional items from MOSL. The Chair asked whether MOSL had finished the organisation of TDC dates for December 2019 onwards. MOSL confirmed one date change had been made and that they were awaiting internal sign off before the circulation and publication of the dates.
- 5.2. No additional items raised from TDC members.
- 5.3. With no additional comments, the Chair closed the meeting.

Actions:

- A27_01** MOSL to send rectification plan update request and no contact closure notification to disputing parties regarding TD0044 and update the TDC with the outcome.
- A27_02** MOSL to obtain clarification regarding the raising of disputes for failure to complete agreed rectification for data items which have previously been disputed.
- A27_03** MOSL to incorporate the wider context and dispute types in communication to trading parties when circulating guidance document.
- A27_04** MOSL to provide the TDC with update on the responses received to the update requests sent for the several open trading disputes once the deadline has passed.

The next TDC meeting is scheduled for: **18 September 2019, 10:30 – 12:30, teleconference**