

## Metering Committee 03

15 June 2021 | 10:00 – 12:00  
Via MSTeams

### Agenda

Item	Time	Agenda Item	Purpose	Reference	Presenter
1.	10:00-10:10	Welcome, Apologies and New Member Appointment	Info	Verbal	Chair
2.	10:10-10:20	Minutes and Actions from Previous Meetings: <ul style="list-style-type: none"> <li>• MC01 Meeting Minutes</li> <li>• MC02 Meeting Minutes</li> </ul>	Decision	Verbal	Chair
3.	10:20-11:20	Developing the Programme of Work: <ul style="list-style-type: none"> <li>• Strategic Projects (Discussion)</li> <li>• Other Work Elements (Discussion)</li> <li>• Agree Work Items (Decision)</li> <li>• Appoint Sponsors (Decision)</li> </ul>	Decision	MC03_01	Martin Hall/ Simon Bennett
4.	11:20-11:45	Quick-Start Programme Progress: <ul style="list-style-type: none"> <li>• Minimum Read Frequency (Update on Progress)</li> <li>• Remote Read Type (Update on Progress and Agree the Consultation Questions)</li> </ul>	Decision	Verbal MC03_02	Florentina Monea/ Huw Comerford
5.	11:45-11:55	Reflections on the Meeting	Comment	Verbal	Chair
6.	11:55-12:00	AOB	Info	Verbal	Chair