

Minutes of the Metering Committee Meeting 12

15 March 2022 | 09:30 – 12:30 | Via MS Teams

Status of Minutes: **APPROVED**

MEMBERS PRESENT

Steve Formoy	SF	Chair*	Christina Blackwell	CB	Customer Representative Member
Angela Brown	AB	Wholesaler Member	Ben Kershaw	BK	Retailer Member
Emma Birch	EB	Wholesaler Member	Claire Stanness	CS	Retailer Member
Kevin McCalliskey	KM	Wholesaler Member	Shaun Kent	SK	Ofwat Representative*
Michelle Thompson	MT	Wholesaler Member	John Davies	JD	MOSL Representative*
Mitchell Yeoman-Boldry	MYB	Wholesaler Member			

*Non-Voting Members of the Committee

OTHER ATTENDEES

Martin Hall	MH	MOSL Presenter	Alex Cowie	AC	MOSL Secretariat
Florentina Monea	FM	MOSL Presenter	Ivy Mandinyenya	IM	MOSL Presenter
Adrian Smith	AS	MOSL Presenter	Simon Bennett	SB	MOSL Presenter
Huw Comerford	HC	MOSL Observer	Gareth Forrester	GF	PA Consulting Presenter

APOLOGIES

Mark Doherty	MD	Retailer Member	Paul Heron	PH	Retailer Member
Claire Yeates	CY	Retailer Member			

1. Welcome and Apologies

- 1.1. The Chair welcomed everyone to the Metering Committee (“Committee”) meeting noting that apologies for absence had been received from MD, PH and CY.
- 1.2. It was noted that EB intended to stand down from the Committee at the end of April. The Chair thanked EB for her contributions to the Committee and provided a rough outline of the expected process and timeline for recruiting a new Committee member, which would need to be approved by the Strategic Panel.
- 1.3. The Chair drew attendees’ attention to the MOSL recording policy and reminded members that, in line with section 5.7 of the Market Arrangements Code (“MAC”), they were to act impartially and not in the interest or as a representative of any organisation or individual.
- 1.4. It was confirmed that the meeting was quorate.

2. Minutes and Actions from Previous Meetings

- 2.1. The Committee approved the minutes of the Metering Committee meeting held on 15 February as an accurate record of Committee Meeting 11.
- 2.2. It was agreed that the following actions could be closed: A09_01; A11_01; A11_05; and A11_06.
- 2.3. It was agreed that the following actions would remain open: A11_03.

3. Roles and Responsibilities

- 3.1. The Committee welcomed an update from GF on the progress of the roles and responsibilities work which highlighted the eight options and additional variants that had been identified, the high-level evaluation framework, the potential implementation pathways and emerging preferred option combinations, detailed evaluation requirements and activities and next steps as they move towards production of a final report.
- 3.2. The Committee noted that it would be important to coordinate this work with the work being undertaken by the Market Performance Framework Reform Working Group and to ensure that the recommendations are aligned with the Strategic Panel's priority market outcomes.
- 3.3. It was noted that PA Consulting currently expected to provide a first draft of the roles and responsibilities report to Committee members in the first week of April with a view to finalising the report by Easter.
- 3.4. It was noted that a roles and responsibilities project workshop with PA consulting was being arranged for 30 March.
- 3.5. It was agreed that Secretariat would circulate a copy of the PA Consulting slides to Committee members after the meeting.

MC12_01

- 3.6. GF confirmed that none of the options that had been identified had been ruled out at this stage and that all the options listed would be part of the engagement discussions and further developed before any options were downgraded.
- 3.7. The Committee thanked GF and PA Consulting for their work.

GF left the meeting

4. Enhancing Metering Technology

- 4.1. The Committee received an update from MH on the progress of the Enhancing Metering Technology workstream noting that the final draft of the Report had been circulated to members in advance of the meeting. MH also updated the Committee on the changes to the report and cost-benefit analysis that had been made since it was last seen by the Committee.
- 4.2. The final draft of the Report was briefly discussed, and the following points were noted:
 - there were a number of benefits associated with a smart meter roll out that were outlined in the report but not quantified;
 - the benefits of a smart meter roll out would be magnified in water-stressed areas; and
 - the business case for Retailers had been significantly strengthened in the final Report.

- 4.3. It was agreed that MH would pick up offline with Committee members on the Retailer business case and the extent to which the potential hidden cost to Retailers of smart metering being rolled out in the household but not the non-household market had been picked up.

MC12_02

- 4.4. The Committee noted the draft foreword and key messages that were circulated in advance of the meeting and AS provided a verbal update on the communications timeline, which included a webinar on 6 April introducing the Report followed by publication of the Report on the MOSL website and a consultation phase which would include a general request for feedback from Trading Parties and some on-to-one discussions.

- 4.5. The Ofwat representative raised a drafting query on the Report foreword around water consumption incentives in the market, and it was agreed that AS would pick this up with them offline after the meeting and agree any necessary amendments.

MC12_03

- 4.6. Following discussion, the Committee:

- **APPROVED** the Enhancing Metering Technology Report;
- **APPROVED** the Enhancing Metering Technology Report foreword; and
- **APPROVED** the Enhancing Metering Technology Report press release.

5. New Project Capture and Prioritisation

KM left the meeting

- 5.1. The Committee received a briefing from MH which outlined the key drivers for the next phase of the Metering Committee programme, the role of the Committee (which was due to be subject to further discussion at the April Committee meeting), noted that the long list of potential new projects fall under four areas (metering technology, roles and responsibilities, projects leading to code change and projects developing policies, guidance and technical solutions), and highlighted a set of high priority new projects and how each could be taken forward.

- 5.2. The Committee discussed the proposed new projects, noting:

- the request from the Strategic Panel that the Committee look at broken meters had been picked up and included in the list of priority projects under the proposed Meter Assurance project (which would look at the condition and performance of meters and how broken meters could be identified);
- that it was possible the proposed Meter Assurance project would be taken forward through the Market Improvement Fund and that a Trading Party so far had expressed an interest in undertaking the work;
- it would be important to establish the benefit to the market of implementing the What Three Words project before undertaking any work and especially what benefit it provided above existing meter location fields, which Trading Parties would likely already have improvement programmes in place for as it was part of the holistic reporting framework established by the Market Performance Committee;

- the first part of the What Three Words Project should look at interventions to help clean up meter asset location data in the market, with the second part of the project considering whether there was any benefit to introducing a new location field;
- two Trading Parties had indicated an interest in establishing a pilot scheme under the Market Improvement Fund to trial What Three Words;

5.3. It was noted that Committee members would be asked to sponsor a number of the proposed priority projects and that Committee members could contact MH to indicate any projects they would like to sponsor or be involved in.

5.4. CS expressed an interest in the Meter Assurance project.

6. Read Rejections QSP – CPW128 DRR

6.1. The Committee received an update from FM and BK on the progress of the Read Rejections Change Proposal ([CPW128 'Updating Volume Validations Tolerance'](#)), noting that the Draft Recommendation Report (“DRR”) had been drafted and that, subject to approval from the Committee, CPW128 would move to gate three at the Code Change Committee meeting on 29 March.

6.2. The Customer Representative confirmed that a CCW view had been provided, which picked up the benefits of the change but also noted that, should the change be approved, the post-implementation review should consider whether there has been any unintended negative impact on customers in terms of bill shock.

6.3. It was noted that SF and EB had minor drafting comments and that these would be picked up with FM offline after the meeting.

6.4. The Committee:

- **APPROVED** the CPW128 DRR.

7. Transfer Reads QSP - CPW130 DRR

7.1. The Committee received an update from CS and IM on the progress of the Transfer Reads Change Proposal ([CPW130 'Transfer Reads Estimated Reason Codes'](#)), noting that the DRR had been drafted and that, subject to approval from the Committee, CPW130 would move to gate three at the Code Change Committee meeting on 29 March.

7.2. The Committee:

- **APPROVED** the CPW130 DRR.

8. Tabled Updates

8.1. The Committee noted the various tabled update papers circulated in advance of the meeting.

8.2. The Committee noted a verbal update from MYB on a number of recent Trading Party signatories to the Data Sharing Agreement. It was noted that one of the Trading Party signatories had submitted 30,000 smart metering consumption records and that MYB was exploring the possibility of recruiting a new LIDA intern.

CS left the meeting, and it was noted that the meeting was no longer quorate

- 8.3. It was noted that Occutrace would attend a future Committee meeting to provide an update on Project Looking Glass.

MC12_04

9. AOB, including reflections from the meeting

- 9.1. The Committee reflected on the meeting.
- 9.2. There being no further business, the Chair closed the meeting.