

Operational Advisory Group (OAG)

26 July 2022 meeting

Minutes



Operational Advisory Group

Minutes of 26 July 2022 meeting

Attendees

OAG members and guests

- ◆ Andrew Hewett
- ◆ Ashley Connors
- ◆ David Buchan
- ◆ David Moss
- ◆ Deborah Bennett
- ◆ Frances Lickley
- ◆ Heather Lamb
- ◆ Helen Bennett
- ◆ Jeremy Lunn
- ◆ James Sands
- ◆ Julie-Ann Anderson
- ◆ Mary Porter-Chorley
- ◆ Matt Garfield
- ◆ Nick Butt
- ◆ Noel Bradley
- ◆ Onkar Singh
- ◆ Paul Baker
- ◆ Sian Forward
- ◆ Suzannah Maddock

MOSL

- ◆ Evan Joannette (EJ) – Chair
- ◆ Chris Dawson (CD)
- ◆ Monica Falasca (MF)
- ◆ Lisa-Ann Lott (LAL) - Notes

Meeting notes

1 Welcome

EJ welcomed members and confirmed agenda.

2 H1 TE allowance

EJ ran through the free text questions on the H1 process to establish if simplified.

A member noted the proposed prompts still does not supply sufficient evidence and therefore examples may be more useful to indicate the information that is required.

Members generally agreed questions too detailed and require examples to indicate type of information which should be entered into the free text fields. However, members also noted current G1 process is working and is normal for conversation to occur to resolve.

Members generally noted TE allowances being submitted via G1 process and therefore not encountering difficulties of H1 form. Members noted G1 usage reflects the reality of ways of working and therefore less disruptive to change the codes to reflect this; not change the ways of working to fit the codes. Members highlighted it is not a TE allowance it is part of a billing enquiry; allowances tend towards, have used firefighting equipment or have installed water butts and require less surface water drainage. EJ polled members which indicated G1 as a preference (10 members), H1 as a preference only attracted 2 members votes.

Members noted may require an H3 as a follow-on process for a G1 or vice versa where a tariff element requires a change.

3 Post CPW070 prioritisation

EJ ran through the proposed process prioritisation list and enquired of members as to how the prioritisation should be. Roughly prioritisation was in this order:

- Members generally agreed building more processes should be the main priority following MVP to allow dual systems to be decommissioned and will enable easier training/day to day workloads at Trading parties. This will also provide an MVP across all processes and can then be refined based upon use.
- Members noted need to prioritise no-SPID functionality however could follow-on from building remaining processes.
- Members highlighted need to review 'escalations' within the hub. Members noted escalations may decrease once all processes are in the hub due to resubmissions etc, however having the ability to action via the hub will improve the ability to report on escalations and track where necessary and create standardisation.
- Members requested build dates for planned/unplanned events to enable Trading parties to plan their own associated builds.

- Members noted if D and E processes included it will provide uniformity across the industry for how work is communicated.
- CD noted need to consider 'accredited entities'. Members noted accredited entities could be included within I1 and/or I8, I10, I11 and I3 and I5 – all disconnections and reconnections. Members noted this could present an opportunity to create a 'super I' process. Members highlighted need to build/launch all I processes (disconnections and reconnections) at the same time.
- H1, I1, I8 ,C4 OPS processes followed by D and E
- Members highlighted other H processes have not been included and may be useful. CD noted H1 included as an OPS process and therefore prioritised. Members requested other H processes are included as used on a regular basis (approx. 2/3 per day).

4 AOB/Next steps

OSD0703 amendments

A few OAG members noted some drafting contradictions or circular referencing. MOSL pledged to corrected. E.g . DB noted a continuous loop in the code drafting around B7 (6.1.1) and MOSL will update via the CAG for clarity.

Next meeting Tuesday 9 August 2022. G2 customer forms to be included.