

Operations and Release Working Group – meeting minutes

16 June 2020 | 10:00 – 12:00
 Microsoft Teams
 Conference Call: 0203 3215 238
 Conference ID: 554070476
 Status of Minutes: Final

MEMBERS PRESENT

Member	Organisation
Ricardo Wissmann-Alves	MOSL
Alex Crosbie	MOSL
Adrian Smith	MOSL
Mayuresh Tamboli	MOSL
Evan Joannette	MOSL
Hannah Allardice	MOSL
Charles Unvala	MOSL
Emma Whitcroft	MOSL
Adam Peters	Wessex Water
Alie Stubs	Water2Business
Andrea Leeson	SES
Anne Smart	Water2Business
Brian Traynor	Southern Water
Clare Green	Affinity Water

Daniel Stubbs	Thames Water
David Oliver	Northumbrian
Emily Gunn	Wave
Karen Harkness	United Utilities
Janine Wickins	Thames Water
Jeremy Lunn	Thames Water
Jessica O'Neil	Bristol Water
Lynette Cross	Welsh Water
Mark Emmett	Yorkshire Water
Mark Hanlon	Conserv Aqua
Mark Moulton	Severn Trent Connect
Mark Whittall	Waterplus
Manesh Patel	Affinity Water
Mark Reeves	Affinity Water
Michael Floyd	United Utilities
Samantha Jenkins	
Sam Dawson	Portsmouth Water
Fredrico Santos	Southern Water
Stephanie Cross	Wessex Water

Steve Mattock	Severn Trent
Steve Bates	Business Stream
Subhash Marti	Thames Water
Tim Surrey	Southern Water
Tasneem Husain	Thames Water
Zuhen Chowdhury	Welsh Water

1. Welcome and Introductions

PURPOSE: FOR INFORMATION

- 1.1 RWA welcomed attendees to the June Operations and Release Working Group (ORWG) meeting.
- 1.2 RWA proceeded to provide a brief run-through of the meeting's agenda.

2. MOSL Updates

PURPOSE: FOR INFORMATION

- 2.1 MPS2 Data Purge is starting on Friday (19th June) at 2pm – Mayuresh to go over in more detail later
- 2.2 DR Recovery Test will be going ahead on 26th June starting at 6pm and should be finished by 4.30pm on 27th June. Production will not be available during this time.
- 2.3 MPS Data Purge starts 9am 26th June.
- 2.4 In July planned maintenance for MPS and MPS2 has been split over 2 days (normally they are done at the same time), MPS will be on 20th July and MPS2 on 21st July 10am to 4pm, this will mean that you will always have 1 test environment available, we will let you know if we need to use the mop up day (22nd July) as soon as we know. PRD will continue as planned on the 15th August.
- 2.5 Oracle Database Compression will start for PRD at 6pm 4th September and is expected to finish 12pm 6th September, for MPS2 this will start at 6pm 11th September and is expected to finish 12pm 13th September and for MPS this will start at 6pm 2nd October and is expected to finish 12pm 4th October
- 2.6 RWA reminded people the maintenance schedule can be found on the MOSL website (<https://www.mosl.co.uk/cmox/new-releases>)
- 2.7 RWA went through the Release schedule, nothing has changed and is available on the website.

3. Release Management

PURPOSE: FOR INFORMATION

- 3.1 RWA did a rundown of R8.5, there are a couple of changes, SPIDs status will be displayed on the market portal search and changes to Trade effluent tariff display. More details on change request tracker and can

also be found on extranet.

(<https://marketoperatorservicesltd.sharepoint.com/sites/extranet/Lists/noncodechangerequeststracker/AllItems.aspx>) The other changes are ones that will mainly affect MOSL, because there are a lot of these it may mean the number of defects that are fixed will be lower.

- Q: Will there be defect fixes as well as the screen changes?
 - A: We will try and get as many defects fixed as we can and they will show up on the weekly release notes which Hannah publishes, as soon as we add any defects we publish a new version.
 - Q: What's the process for understanding more about defects?
 - A: Drop an email to Hannah or Ricardo, we are limited to 256 characters for the description of the root cause, so that is why there is not much of a description, the resolution will only be shown if its confirmed in the release.
- 3.2 RWA did a rundown of R9.0, We have 2 changes now, the 1st change is CPW077, the 2nd is CPW087 which CGI have added, this gives Wholesalers the ability to add meter reads, this meter read has no impact on settlement. We are still awaiting Ofwat's decision on the 19th June and we expect it to be approved.
- Q: Can you confirm that the Wholesaler will send a T105.R not a T105.W?
 - A: It is a T105.W that a wholesaler will send. Meter reading type W
 - Q: Is the specification for those changes available now on the website? As potentially for Wholesalers that's quite a big change in their back end processes
 - A: No, they are not ready yet, but we expect to make them available by the end of the month which should give you plenty of time
 - Q: Is this all of the changes we can expect in Release 9.0?
 - A: Yes, no more will be implemented that will affect trading parties.
- 3.3 Release schedule for next year can still be found on the MOSL website and there are no changes since we discussed in the last meeting.
- Q: CMOS Release 10 is in May 2021 and the Bilateral Portal is scheduled for the same time, do you have any information on that at all?
 - A: The Bilaterals Programme is not aligned with the CMOS Releases, it is being delivered on an "Agile" approach, so there will be elements delivered at different times, Evan from the Bilaterals team will speak about this later.

4. Settlement Timetable

PURPOSE: FOR INFORMATION

- 4.1 Settlement timetable is published on the website and can be found here
<https://www.mosl.co.uk/customer-journeys/settlements/settlement-runs>
- 4.2 Estimated reading process will need to be run in 2 stages for Julys ER 26th June to 29th then 2nd July for catch up, Augusts ER will not be split and will start on the 1st August. We will drop you a reminder when these are happening.
- 4.3 G reads are still very high, please fix it.

5. Non Code Change (NCC)

5.1 The NCC tracker can be found on extranet as well as being found on the website, if you have any issues accessing please let MOSL know.

6. Data Purge with Mayuresh Tamboli

6.1 MT gives a summary of the Data purge and the options that were available for trading parties.

6.2 Execution Timeline reviewed, due to the volume of records we are not going to be able to complete all the activities scheduled on time, we need a slightly longer time. MPS2 will start on the 19th June and we expect it to be completed by the 26th June and MPS will start on the 26th June and we expect it to be completed by the 3rd July, but these end dates are subject to CMOS performance.

6.3 To support trading parties the data load will be done on a round robin method to make sure that all trading parties have some data to perform their test activities.

6.4 Cut-over plan for MPS2 detailed, Cut-over plan for MPS will be published 22nd June

- Q: When will the system be up and ready for viewing?
- A: You should be able to access data on the Saturday (20th June)

6.5 Be aware that any work (transactions or reports run) done during this time may impact the data upload

6.6 Key points to consider detailed again

6.7 “Additional points for option 2” presented.

- Q: Will this only affect retrospective testing data?
- A: Yes that’s correct, it wont affect any subsequent transactions.
- Q: Its clear to me, but others in my organisation may have questions. Who should they approach if they do?
- A: They can approach MT directly.
- Q: Based on the release notes the addresses are being masked with XXX, so is that not the case after the refresh will the addresses be dummy records?
- A: Only for the addresses

6.8 MT summarised the response from trading parties.

- Q: With regards to option 1, we have been asked to make some changes to the files we submitted, how soon do you need them back?
- A: As early as possible, the deadline is Wednesday
- Q: If any amendments were needed to our file would we have heard by now?
- A: If you have not heard anything then your file is good.
- Q: Do you have any idea what time we might expect the files back?
- A: Files will be back with you by tomorrow lunchtime

7. Forthcoming Changes with Charles Unvala

7.1 New change proposals presented

- 7.2 Change proposals in design presented
- 7.3 Inflight changes presented
- 7.4 Change proposals awaiting Ofwat decision shown CPW087 highlighted.
- 7.5 Change proposals awaiting implementation presented
- 7.6 Implemented change proposals presented.

8. Bilaterals Update with Evan Joannette

- 8.1 EJ briefs on where we are currently on the Bilaterals Programme.
- 8.2 Outline for the business case can be found here: <https://www.mosl.co.uk/news/details/bilateral-transactions-programme-business-case-moves-to-final-stage>
- 8.3 RWA asks EJ to clarify that the Bilateral Programme is not aligned with release 10 of CMOS.
 - Q: Are you planning publishing what the production drops will be as trading parties will be wanting to look at aligning their work alongside that
 - A: Yes, we will make sure that this will be clearly communicated when we expect these drops to happen, we will give you as much time as we possibly can.
 - Q: You have indicated that trading parties might want to integrate their solutions with the portal, I am not sure there is an option **not** to integrate with the portal, and if there is now an option not to integrate that seems to run contrary to what's been out put so far that the portal isn't going to be mandatory
 - A: The portal will be mandatory, and everybody will be using it.
- 8.4 EJ requests that anyone who wants to join any of the Bilateral groups to get in touch
- 8.5 Adrian Smith has said he will review older communications to make sure there are no discrepancies compared to what is being said now
 - Q: What level of information are trading parties expected to put through the new portal for different processes, will it be optional on the amount of detail they put through?
 - A: The level of integration is still something that is being worked on.
 - Q: As this forum is the ORWG I would expect that this forum is where we discuss some of the things planned otherwise you have 2 forums discussing upcoming releases
 - A: RWA says that is why we have been putting in these slots into ORWG, and we have already planned to invite Adrian to the next meeting in August.
- 8.6 EJ reiterated his invitation to ORWG members to help with some of the Bilateral groups, AS confirms there will be a document coming out in the next week documenting all the groups that are running and what spaces are available. You can contact the bilateral team at bilaterals@mosl.co.uk
 - Q: What are "pathfinders"? There is reference to them in some documentation
 - A: It's the companies that will work closes with us.

9. Data Issues

- 9.1 The number of CMOS users has reduced by 767, this is good but a long way to go, so please keep checking. If you need a list drop and email to Hannah, but the request needs to come from a contract manager.

Any Other Business (AOB)

- 9.2 Please check the website for updates, anything major will be mailed out
- 9.3 Next meeting agreed to 18th August. Take place on Teams
- 9.4 Any ideas for October meeting? Placeholder of 20th October, let us know if no good.
- 9.5 RWA reminded everyone to subscribe to the communication groups on the MOSL website, CMOS Outages and ORWG to get all the latest comms.
- 9.6 Any other issues to let MOSL know