

# Panel 05 - Headline Report

04<sup>th</sup> May 2017

## OPEN SESSION

### 1. Minutes and Outstanding Actions

The Panel reviewed the minutes and outstanding actions of the Panel meeting held on 12<sup>th</sup> April 2017.

The Panel:

- **AGREED** upon the accuracy of the minutes, subject to some minor amendments, and for the final minutes to be published on the MOSL website.

### 2. Update from Ofwat

Delegates from Ofwat provided an update for the Panel which outlined Ofwat's approach to monitoring the new market going forward.

The Panel:

- **NOTED** the presentation from Ofwat.

### 3. Change Report

MOSL provided a monthly update to the Panel on the status and progress of currently in flight Change Proposals, with recommendations on their progression, to the Panel for their review.

The Panel:

- **NOTED** the contents of this paper and the status of the Change Proposals;
- **NOTED** that the proposer of CPW011 has requested that it be withdrawn and that there is no formal process in the codes to withdraw Change Proposal;
- **AGREED** not to progress development of CPW011, and to treat the change as withdrawn and not make a recommendation to Ofwat at the request of the Proposer; and
- **AGREED** that the Panel Secretariat should document a process to be followed where Proposers wanted to withdraw Change Proposals.

### 4. Change Proposal CPM001

This paper set out a proposal to improve the Change Proposal forms to help better facilitate the Change Process with respect to changes of the Wholesale-Retail Code and the Market Arrangements Code. It identified areas the Panel may consider in respect of the proposed change and recommended the proposal proceed directly to Panel Recommendation.

The Panel:

- Requested that the two firms be amended to be consistent with the change process and change reporting process adopted by the MO and the Panel.
- **AGREED** that this Change Proposal be revised to seek to remove Change Proposal forms from the code and insert a new requirement for the Panel to publish Change Proposal forms *and associated procedures* that it has approved for use from time to time

## 5. Change Proposal CPW012

This paper set out a proposal to add flags in settlement reports to identify the method of volume estimation in settlement calculation. It outlined areas for the Panel to consider in respect of the proposed change and recommended an assessment approach and timetable.

The Panel:

- **AGREED** that this Change Proposal warranted further investigation and requested that the proposal be further assessed jointly by the Proposer and MOSL to bring back a more fully developed Change Proposal at a subsequent Panel meeting.

## 6. Change Proposal CPW013

This paper set out a proposal to remove certain parts of meter reading validation in CMOS. It identified areas the Panel should consider in respect of the proposed change and recommended an assessment approach and timetable.

The Panel:

- **AGREED** to progress this change to a Working Group Assessment;
- **AGREED** the Secretariat would draft Terms of Reference to enable timely commencement of a working group; and
- **NOTED** that MOSL will begin recruiting for members of this Working Group.

## 7. Budgeting for Change Process

The Panel considered a paper presenting an approach to how the assessment and implementation costs of Change Proposals could be tracked, monitored and reported for the Panel's consideration.

The Panel:

- **NOTED** the contents of this paper;
- **AGREED** the recommended approach to reporting change costs going forward; and
- **NOTED** that MOSL will develop the necessary reporting mechanisms for inclusion in the change documentation.

## 8. Any Other Business (AOB)

A Panel Member requested that the Panel amend the Trading Dispute Committee's Terms of Reference to allow papers to be submitted 5 days before meetings, which was agreed.

### **CLOSED SESSION**

## 9. GDPR Issues Committee Nomination and Approval

The paper set out the nominations received for the Panel to appoint and establish the General Data Protection Regulation (GDPR) Issues Committee.

- The Panel **APPOINTED** 4 Wholesaler representatives as members of the Committee;
- The Panel **APPOINTED** 5 Retailer representatives as members of the Committee;
- The Panel **APPOINTED** the Panel member Trevor Nelson as a Panel sponsor
- The Panel **NOTED** that MOSL will contact appointed members and organise the first meeting of the Committee; and
- The Panel supported MOSL's proposal to appoint Helyn Mensah as chair of the Committee.

There was no further business and the Chair closed the meeting.