

Panel Meeting 61 – Headline Report

30 November 2021
Videoconferencing

This Headline Report provides a record of the decisions made by the Panel.

1 Change Report

The Panel considered the proposed change plan for [CPW128 Updating Volume Validation Tolerance](#).

The Panel:

- **NOTED** the Change Report and;
- **APPROVED** (unanimous) the plan for CPW128: Updating Volume Validation Tolerance.

2 CPW126: Settling of Post RF Primary Charges

The Panel considered [CPW126: Settling of Post RF Primary Charges](#) which sought to extend the timeline in which Wholesalers are able to recover primary charges from Retailers in restricted circumstances.

The Panel:

- **AGREED** (majority) to recommend CPW126: Settling of Post RF Primary Charges to Ofwat for approval (12 in favour, 1 against,)
- **AGREED** to recommend an implementation date of:
 - 13 May 2022, if Ofwat approval is received by 22 April 2022, or
 - 26 August 2022, if Ofwat approval is received by 5 August 2022.

3 CPW122: Introducing Direct Debit as a payment method

The Panel considered [CPW122: Introducing Direct Debit as a payment method](#) which sought to introduce Direct Debit as a payment method that must be offered to Retailers to settle Wholesale Primary Charges.

The Panel:

- **AGREED** (majority) to recommend CPW122: Introducing Direct Debit as a payment method to Ofwat for approval (8 in favour, 3 against, 1 abstention)
- **AGREED** to recommend an implementation date of:
 - 28 February 2022, if Ofwat approval is received by 10 February 2022, or
 - 22 April 2022, if Ofwat approval is received by 8 April 2022



4 Updated Change Proposal Form

The Panel reviewed an updated Change Proposal form that incorporated the new code principle introduced by [CPM044: 'Management of the Ofwat Innovation Fund'](#), the Operational Subsidiary Documents introduced by [CPW070a & CPM043a 'Phase 2 – Bilateral Transactions'](#) and minor housekeeping changes.

The Panel:

- **AGREED** (unanimous) the new version of the Change Proposal Form (13 in favour)

5 Panel Handover Document

The Panel considered the Panel Handover Document which set out information on the work of the Panel to date. It included the priorities and areas of focus identified by the Panel in autumn 2020 that form the basis of current improvement programmes. This information forms the basis of a handover document between the current Panel and the incoming Strategic Panel.

The Panel:

- **APPROVED** (unanimous) the information in the Panel handover document (13 in favour)

6 Metering Committee Nominations

The Panel considered the nominees for the Wholesaler member vacancy on the Metering Committee.

The Panel:

- **AGREED** (unanimous) to appoint Kevin McCalliskey to the committee (13 in favour)

7 CPM046 Approved Codes of Practice Sub-group nominations

The Panel considered nominees for the subgroup being established to develop and assess [CPM046: Approved Code of Practice](#).

The Panel:

- **AGREED** (unanimous) to appoint the following members to the sub-group (13 in favour):
 - Independent - John Vinson
 - Customer Representative – Lucy Byrnes
 - Retailer – Matthew Glover
 - Retailer - Christopher Wright
 - Retailer – Syndiso Bango-Dube
 - Wholesaler – James Wilson
 - Wholesaler – Ashley Connors
 - Wholesaler – Gerard Lyden



- **AGREED** (unanimous) to approve Stuart Boyle as the Chair of the group (13 in favour)
- **AGREED** (unanimous) to approve Terms of Reference (ToR) subject to updates discussed (13 in favour)