

Panel Meeting 47 – Headline Report

29 September 2020
Videoconferencing

This Headline Report provides a record of the decisions made by the Panel.

1 Draft Recommendation Report: CPW059 - Changes to Review Obligations

The Panel considered Change Proposal '[CPW059: Changes to Review Obligations](#)'. This change sought to change the timescales of technical reviews for four Central Systems (CMOS) parameters, to better enable efficiency in timing reviews appropriately.

The Panel:

- **AGREED** (unanimous) to recommend the implementation of CPW059 to Ofwat for approval (12 in favour)¹;
- **AGREED** to recommend an implementation date of;
 - 15 February 2021, if Ofwat approval is received by 22 January 2021; or
 - 14 May 2021, if Ofwat approval is received by 23 April 2021.

2 Draft Recommendation Report: CPW099: Clarify Responsibilities of Trading Parties During a Planned Event

The Panel considered Change Proposal '[CPW099: Clarify Responsibilities of Trading Parties During a Planned Event](#)'. This Change Proposal sought to enhance the clarity of the wording in the Operational Terms Part D (Planned activities and affected services) and to improve the understanding of arrangements between Wholesalers and Retailers in line with the Retail Wholesale Group Good Practice Guide.

The Panel:

- **AGREED** (unanimous) to recommend the implementation of CPW059 to Ofwat for approval (12 in favour);
- **AGREED** to recommend an implementation date of;
 - 15 February 2021, if Ofwat approval is received by 18 January 2021; or
 - 14 May 2021, if Ofwat approval received by 16 April 2021.

3 Panel Paper Day

Following a trial period of six months, the Panel considered whether it was appropriate to continue to receive papers five (5) full business days before the Panel meeting rather than ten (10) business days.

¹ While the Panel Chair has a vote, the new Panel Chair has indicated that, for the time being, they would abstain during voting. Given this approach, the Chair's abstention has not been recorded 'for' or 'against' each decision in this report.



The Panel:

- **AGREED** that it was appropriate to continue to receive papers five (5) full business days before the Panel meeting (11 in favour; 1 against).

4 Panel Terms of Reference

The Panel considered the proposed amendments to the Panel Terms of Reference (ToR) which aimed to align the ToR with the recent Code changes and working practice.

The Panel:

- **AGREED** (unanimous) the updated Panel Terms of Reference (12 in favour).

5 Future Panel Meeting Arrangements

The Panel discussed the enduring approach to future Panel meeting arrangements.

The Panel:

- **AGREED** (unanimous) that future Panel meetings would be held 'on-line' as the standard approach complemented by quarterly face-to-face meetings to be held in London once government guidance around Covid-19 allows (12 in favour); and
- **AGREED** (unanimous) that MOSL, in consultation with the Panel Chair, should determine, based on government restrictions, PHE (or equivalent advice) and availability of venues, when to hold face-to-face meetings (12 in favour).

6 Panel Workstreams Update

An update was provided on the Workstreams of the Panel including Code Review, Market Governance Review, Open Data, Innovation and Metering.

The Panel considered the Metering Workstream's priority review areas (including the proposed timeline for delivery) and the proposed approach to Phase III delivery of this Workstream.

The Panel:

- **AGREED** (unanimous) the priority review areas, the proposed timeline for delivery and the proposed approach to Phase III delivery (12 in favour).

Closed Session

7 Trading Disputes Committee (TDC) Nominations

An update was provided on the TDC Nominations process. It was noted that two nominations were received for the Wholesaler vacancy. However, no nominations were received for the Retailer position.



The Panel:

- **APPOINTED** Matthew Rix to the vacant Wholesaler position on the TDC (11 in favour; 1 abstained).

8 Lessons Learned

The Panel discussed the “lessons learnt” from the Panel meetings 45a and 45b held on 28 and 30 July, respectively.

The Panel:

- **ENDORSED** the creation of an initial Code of Conduct, which outlined a clearer voting approach process; and
- **ENDORSED** the creation of a Change Assessment Approach document to clarify the Panel’s approach to dealing with alternative solutions to changes and competing changes.