

Panel Meeting 51 – Headline Report

26 January 2021
Videoconferencing

This Headline Report provides a record of the decisions made by the Panel.

1 Change Report

The Panel considered the proposed assessment approaches and assessment timetables for new change proposals.

The Panel:

- **AGREED** (unanimous) the assessment approaches and assessment timetables for new change proposals (13 in favour) noting the revised plan to recommend CPW110 at the June Panel:
 - [CPW110: 'Sharing non-household emergency contact details'](#);
 - [CPW111: 'Housekeeping change to align the codes with CMOS'](#);
 - [CPW112: 'Clarifications to CSD 0102 and CSD 0105'](#);
 - [CPW113: 'Housekeeping changes to fix typographical errors and ensure standardisation'](#);
 - [CPW114 and CPM037: 'Housekeeping changes to fix typographical errors and ensure standardisation'](#);
 - [CPW115: 'Amending and updating the definition of Insolvency event to remove the 'negative net assets' criterion'](#); and

- **AGREED** (unanimous) that a consultation was not required for [CPW109 \(Changing the Constraints on Customer Reads\)](#) and should be considered for recommendation to Ofwat no later than the March 2021 Panel meeting (13 in Favour).

2 Draft Recommendation Report: CPW111 - Housekeeping change to align the codes with CMOS

The Panel considered Change Proposal '[CPW111: Housekeeping change to align the codes with CMOS](#)'. This change sought to make housekeeping changes to CSDs 0202 'Meter Read Submission:Process', 0203 'Meter Read Submission:Validation' and 0301 'Data Catalogue' in order to remedy inaccuracies relating to a small number of data transactions.

The Panel:

- **AGREED** (unanimous) to recommend the implementation of CPW111 to Ofwat for approval (13 in favour);
- **AGREED** to recommend an implementation date of;
 - 14 May 2021, if Ofwat approval is received by 22 April 2021; or,



- 27 August 2021, if Ofwat approval is received by 6 August 2021.

3 Draft Recommendation Report: CPW113 – Housekeeping change to correct typographical errors and enhance standardisation

The Panel considered Change Proposal '[CPW113 – Housekeeping change to correct typographical errors and enhance standardisation](#)'. This Change Proposal sought to correct a small number of typographical errors in Parts 2 (Business Terms) and 3 (Operational Terms) of the WRC Schedule 1.

The Panel:

- **AGREED** (unanimous) to recommend the implementation of CPW113 to Ofwat for approval (13 in favour);
- **AGREED** to recommend an implementation date of;
 - 14 May 2021, if Ofwat approval is received by 26 March 2021; or,
 - 27 August 2021, if Ofwat approval is received by 4 August 2021.

4 Draft Recommendation Report: CPW114/CPM037 – Housekeeping changes to correct typographical errors and enhance standardisation

The Panel considered change proposal '[CPW114/CPM037 – Housekeeping changes to correct typographical errors and enhance standardisation](#)'. This Change Proposal sought to correct a small number of typographical errors in CSD 0002 'Market Performance Framework' and CSD 0501 'Change Management', alongside part 4 of the WRC Schedule 1 and the MAC.

The Panel:

- **AGREED** (unanimous) to recommend the implementation of CPW114/CPM037 to Ofwat for approval (13 in favour);
- **AGREED** to recommend an implementation date of;
 - 14 May 2021, if Ofwat approval is received by 26 March 2021; or,
 - 27 August 2021, if Ofwat approval is received by 4 August 2021.

5 Strategic Metering Review Governance

The Panel considered the governance oversight proposal for the Strategic Metering Review, which outlined the potential options for Panel oversight.

The Panel:

- **AGREED** (unanimous) to establish a Metering Committee with standard committee Terms of Reference (13 in favour), with two modifications:
 - To allow CCWater to be a voting member;



- To establish a quorum of five.
- **AGREED** (unanimous) that MOSL seeks nominations for Metering Committee Members (13 in favour).

6 Panel Elections 2021

The Panel considered the options for holding or delaying a Panel election in March 2021, noting the pending decision from Ofwat on [CPM36 \(Provision to Vary Term of Panel Members\)](#).

The Panel:

- **REJECTED** (unanimous) delaying a decision whether to request an extension of the term of existing Panel Members to an Ad-hoc meeting in next few days (11 in favour, one abstain¹)
- **AGREED** (unanimous) to request the term of elected Panel Members, including those appointed at the 9 Feb 2021 Panel Nomination Meeting, is extended to 30 Sep 2021, pending the Ofwat decision on CPM36 (11 in favour, one abstain).

¹ Two members had left the meeting due to diary commitments. One member had nominated an alternate who abstained from the vote after declaring a conflict of interest.