

MPF Steering Group (04)

Location: MS Teams

Date and time: 25 November 2022, 1400 - 1600

Status of Key Points: FINAL

Key Points & Actions

Members

Name	(Initial)	Role/Organisation
Sarah McMath	SM	Chair
Georgina Mills	GM	Ofwat representative
Mike Rathbone	MR	Wholesaler representative
Paul Smith	PS	Strategic Panel representative

MOSL

Name	(Initial)	Role/Organisation
Chris Dawson	CD	PAG Chair
Evan Joanette	EJ	Programme Lead
Adam Richardson	AR	Market Design Director
John Gilbert	JG	Programme Director
James Higgins	JH	MPF Communications Lead
Lisa-Ann Lott	LAL	Notes

Apologies

Name	(Initial)	Role/Organisation
Claire Yeates	CY	Retailer Representative
Phillip Marsden	PM	MOSL Board representative
Steve Formoy	SF	Finance Director
Mike Keil	MK	CCW Representative

Actions from previous meeting

MOSL noted that action to update glossary to define outcome and output remains open.

MOSL noted that the additional risk around connecting the detailed analysis with the strategic objectives has been scored internally.

The Steering Group noted that a Sub-group had been formed to review the MOSL consultation material outside of a meeting format.

Programme Plan

JG presented the high-level programme plan and provided a programme status update:

- First consultation period put back to avoid clash with REC now complete.
- Second consultation also to be delayed to enable full review of first consultation feedback and other material including on MPF governance by PAG.
- Programme developing the plan beyond 2023 with current view to March 2023.
- MOSL business case/s to be developed in a three-stage approach.
- Possible third consultation to be considered for May 2023 for which a workstreams approach may be considered.

The Steering Group noted that consideration needs to be given regarding how to put the MPF in context against market governance and how it may interact with tools such as PR24 and others used by Ofwat.

The Steering Group noted need to ensure interventions which are recommended to stop from current MPF do not cause detrimental outcomes for customers.

The Steering Group noted support for the broader outline and comfortable with the adjusted plan in light of programme requirements to allow more PAG involvement. The Steering Group is keen to review the plan once further clarity is available on the work to be completed, likely to be post consultation two.

Programme Risk Register

JG presented an overview of the programme risk register.

JG noted a new risk was added regarding PAG capacity. The risk relating to the REC review diverting resources away from MPF was now closed. Risk of over-expenditure currently scoring high, however, reforecast due in December, following which, risk will be reassessed.

The Steering Group noted that the Programme needs to ensure clear communication with the Panel to ensure understanding of the governance including process with the PAG and may require a 'teach in' to be produced to bring Panel up to speed.

Webinars and Consultation

JH presented feedback on webinars held and an outline on consultation feedback.

JG noted the following points:

- Of the thirty-one trading parties that responded in writing or via webinar, there were thirteen wholesalers, twelve retailers and representatives from CMA Scotland, Waterscan, one TPI, one NAV and CCW.
- The webinars attracted one hundred and fifteen attendees, excluding MOSL attendees, representing twenty-seven organizations.
- Twenty written responses were received, and the verbal feedback given at the webinars has given weight as a formal response.
- Initial review of the consultation feedback indicates general support for list of activities with some proposed changes to the allocation of responsibility between Wholesalers and Retailers.
- Feedback received on risks and issues: Complete list, but some respondents queried the stated severity of some risks and issues.
- In respect of mapping activities to risks and issues most respondents believe they've been mapped correctly. Noting though the importance of updating and revising the risks and issues regularly.
- All respondents except one believe the list of interventions is complete again noting the need for regular review.

The Steering Group confirmed that all written responses will be published for transparency.

PAG Update

CD presented details of the work undertaken by PAG including:

- Identifying and endorsing the risk & issues
- Defining the activities in the market which support market outcomes
- Identifying the candidate intervention types
- Mapping activities to the risks

CD noted that the PAG Workshop session would include consultation feedback and a review of the methodology to map the activities to the intervention tools.

The Steering Group noted that, due to volume of activities to be reviewed, PAG meetings in 2023 are under review with another workshop style extended session likely in late January prior to the second consultation.

Next steps/upcoming decisions

AR confirmed the next steps for the Programme

- Immediate next step to finalise the feedback from consultation one and share with stakeholders including the Strategic Panel.
- Programme team to focus on the metrics and detailed tools in preparation for consultation two.
- AR to provide update to the Strategic Panel before the end of the calendar year for discussion at the February 2023 Strategic Panel meeting.
- AR confirmed the Steering Group will be asked for their feedback on the three levels of business case.
- AR noted cadence of Steering Group meetings to be considered once Phase 2 planning in place in order to align with workstream requirements.

Any other business

The Steering Group confirmed that Shaun Kent would take over Policy Director responsibilities in the Business Retail Market whilst GM is on sabbatical. Shaun to attend PAG as an observer and MPF Steering Group.

ACTION ITEMS

Item	Person	Date	Comments
Programme Plan	Programme Team		MOSL to create plan on a page showing overlaps between MPF, PR24, REC etc. incorporating customer priorities for use at Panel
Material for Panel	JH		Materials to be produced to bring Panel up to speed on current programme position to mitigate risk of lack of understanding
Strategic Panel update	AR		Provide update to the Strategic Panel before the end of the calendar year for discussion at the February 2023 Strategic Panel meeting.