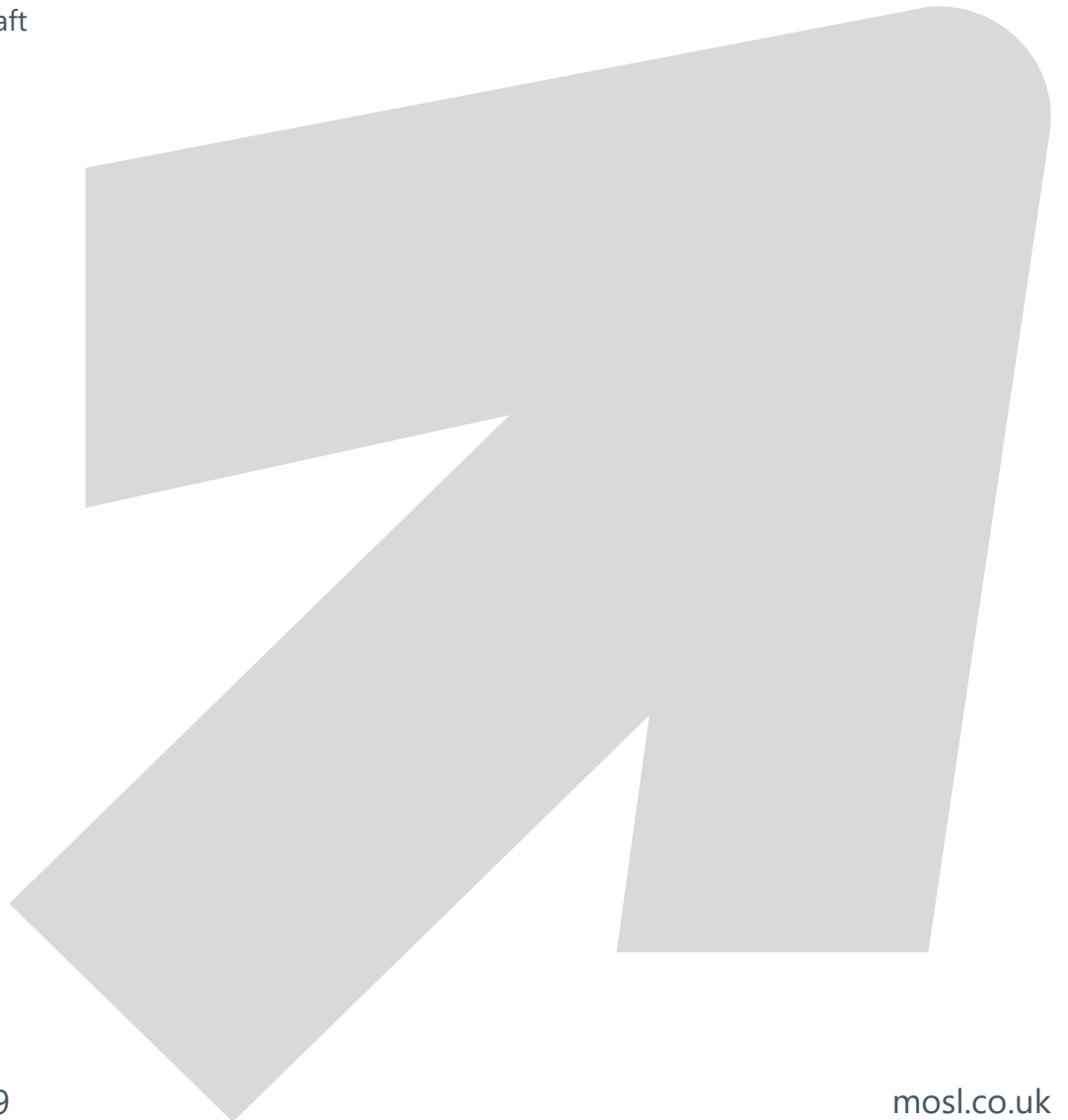


Performance Advisory Group (PAG) 23

Location: MS Teams

Date and time: 19 October 2023, 1000 - 1100

Status of minutes: Draft



Meeting Minutes

Members

Name	(Initial)	Role/Organisation
Gillian Bladen	GB	South West Water (Alternate)
Adam Boyns	AB	CCW
Jamie Davies	JD	Castle
Jon Fuller	JF	Wessex
Emily Jerrome	EJ	Water2Business
Shaun Kent	SK	Ofwat
Wendy Monk	WM	Wave
David Morris	DM	Waterplus
Trevor Nelson	TN	Business Stream
Mike Rathbone	MR	Severn Trent

MOSL Attendees

Name	(Initial)	Role/Organisation
Chris Dawson	CD	Chair
Evan Joanette	EJo	Programme Lead
Oliver Robins	OR	Presenter
Lisa-Ann Lott	LAL	Notes
Janet Judge	JJ	Observer
Sam Webb	SW	Observer

Apologies

Name	(Initial)	Role/Organisation
Kate Russell	KR	Yorkshire Water

1.	Welcome & actions
	<p>CD welcomed all members to the meeting and confirmed the agenda.</p> <p>CD ran through the programme overview noting the full business case will be presented to Strategic Panel in November.</p> <p>CD thanked members for their consultation responses.</p>

2.	Implementation plan
	<p>OR ran through a summary of the proposed implementation plan noting may be updated following full consultation 3 feedback.</p> <p>OR highlighted the plan groups key dependencies and similar design features into tranches/phases of work.</p> <p>OR noted intention to deliver sequentially in a similar manner to the delivery of the Bilateral programme and thus parts of the framework will be delivered prior to April 2025 with the simplest components delivered first.</p> <p>OR confirmed if plan delivered as proposed will deliver an even set of metrics in each phase.</p> <p>OR presented the plan on a page showing the five groupings confirming plan will be shared with members following the meeting for future review.</p> <p>OR highlighted CPOW144 is being implemented from December 2023 (currently waiting Ofwat approval) and is linked directly to the programme as interim improvements.</p> <p>OR noted Code Change Committee will be requested to approve an overarching code change with several phases within again in a similar manner to Bilaterals. This is also represented in the design, build and assurance and testing elements prior to implementation windows for each segment.</p> <p>OR noted could offer a soft delivery on elements if ready however could be delivered in full or as a big bang in April 2025 dependent on consultation 3 feedback.</p> <p>OR highlighted the governance arrangements will form part A which given the committee will be introduced here some dependencies of tools which the committee can use could be introduced at the same time.</p> <p>OR ran through the various parts/phases A-E.</p>

	<p>OR highlighted Part E contains the most complex tools which are mainly financial including the data quality audits.</p>
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<p>3.</p>	<p>Workshop structure (OAG model)</p>
	<p>CD ran through the proposed structure of the PAG for phase 2 noting an operational stage will require more workshop style meetings.</p> <p>GB enquired about activity 1 and how CPW142 fits within this and overlaps. MOSL to investigate and revert.</p> <p>JF noted would be useful to have post implementation review on the overarching plan beyond the red line delivery date.</p> <p>JF enquired if small working groups in a similar manner to OAG where necessary to work through specifics and present back to the main group would be useful.</p> <p>TN enquired if a phased implementation used would all things be switched over at same time or be phased in also e.g., PAC and MPC at same time and MPS/OPS at same time as new metrics until April 2025.</p> <p>TN additionally noted if new metrics launched how quickly could they be used as may take 6 months for useful data to be produced.</p> <p>TN further queried if phased consultations would they overlap the implementation of any elements.</p> <p>OR noted view would wish to avoid dual running as much as possible but will be dependent on the detailed design.</p> <p>TN highlighted decisions will need to be taken in advance of business plan as may have financial implications if running e.g., PAC and MPC alongside each other.</p> <p>CD noted the experience from the Bilaterals programme suggests formal consultations may not be required unless for the financial elements and thus not stifle the delivery.</p> <p>TN noted cut across of tools and metrics makes it different to the Bilaterals programme as not discrete elements.</p>

	<p>Ejo noted whilst implementation dates may differ the design phases do overlap and thus mitigates some of the risk. The implementation plan/s will be regularly shared with the industry.</p> <p>TN recommended delivery by activity and for each running all its tools & metrics.</p> <p>OR noted the model for designing the phases e.g., OAG style will be key to ensure all elements are considered and including industry members as much as possible with early release of requirements and code drafting.</p> <p>SK highlighted the BR-MeX related dependencies and whilst following a separate process there will be overlap noting separate plans and discussions in place to mitigate this element.</p> <p>OR noted plan created with BR-MeX in mind.</p>
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<p>4.</p>	<p>AOB</p>
	<p>CD ran through the upcoming meetings: -</p> <p>8 November – high level consultation feedback</p> <p>22 November – further consultation feedback Business case update</p> <p>Ejo noted members generally accepted the OAG style model and enquired if CAG type body really crucial or could PAG cover this.</p> <p>MR noted whilst an industry group would be necessary to review the codes no strong opinion on which would best suit the requirement.</p> <p>SK noted can see advantages to CAG given the focus on the codes and commented on the need to ensure all trading parties are aware of the code changes in advance.</p> <p>TN recommended pre-empting the drafting and at each phase fine tune the drafting as the design is clarified. TN further noted PAG could assist with high-level and then another group to work through the details.</p>