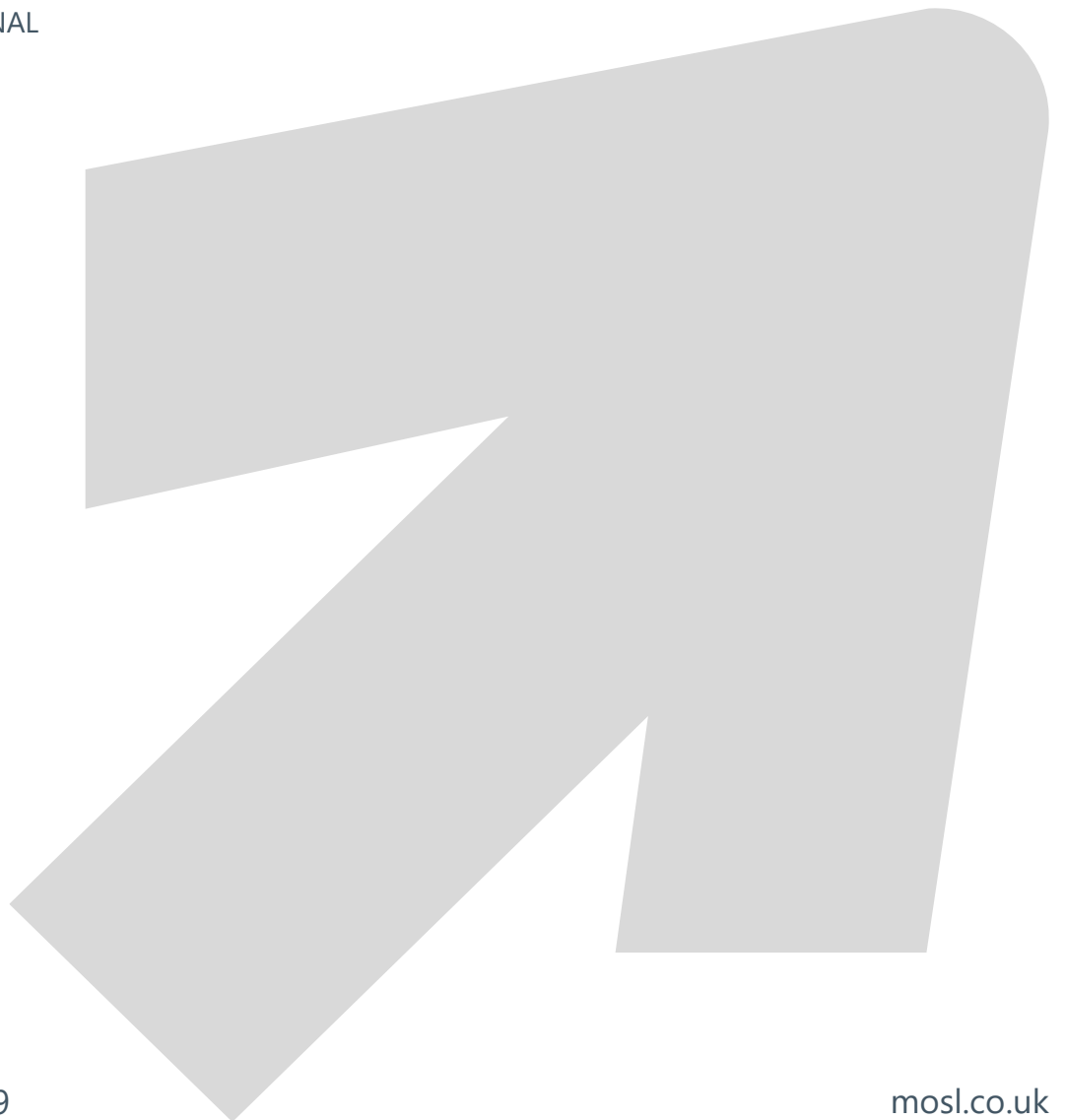


# Performance Advisory Group (PAG) 65

**Location:** MS Teams

**Date and time:** 11 December 2024, 1000 - 1200

**Status of minutes:** FINAL



# Meeting Minutes

## Market attendees

Name	(Initial)	Role/Organisation	Name	(Initial)	Role/Organisation
Clare Garland	CG	United Utilities (W)	Karen Winfield	KW	Anglian (W)
Daniel Proctor	DP	Waterplus (R)	Lewis Campbell	LC	Castle (R)
David Morris	DM	Waterplus (R)	Pam Nash	PN	C&C (O)
David Moss	DMo	Castle (R)	Paul Baker	PB	Business Stream (R)
Emily Jerome	EJe	Water2Business (R)	Paul Walmsley	PW	Yorkshire (W)
Gerard Lyden	GL	Thames (W)	Peter Strain	PS	Castle (R)
Gillian Bladen	GB	Southwest (W)	Rachael Spencer	RS	Clear Business (R)
Harriet Chappell	HC	Yorkshire (W)	Robert Hetherington	RH	Ofwat (O)
Jamie Davies	JD	Castle (R)	Sian Forward	SF	Northumbrian (W)
Jon Fuller	JF	Wessex (W)	Tim Brewer	TB	Wessex (W)
Jordanna Lo	JL	Business Stream (R)	Wendy Monk	WM	Wave (R)

## MOSL Attendees

Name	(Initial)	Role	Name	(Initial)	Role
Evan Joanette	EJ	Chair	John Gilbert	JG	Observer
Amanda Plumb	AP	Presenter	Nichola Sampford	NS	Observer
Adam Richardson	AR	Observer	Oliver Robins	OR	Observer
Amanda Hinde	AH	Observer	Sam Webb	SW	Observer
Amy English	AE	Observer	Sauda Dickinson	SD	Notes
Huw Comerford	HC	Observer	Toby Hunt	TH	Observer
Janet Judge	JJ	Observer			

1.	<b>Welcome &amp; update</b>
	<p>EJ welcomed all members to the meeting and confirmed the agenda.</p> <p>EJ reminded attendees that agenda, minutes and slides are published on the MOSL website for review and questions and comments to be sent via mpfreform@mosl.co.uk.</p> <p>EJ presented a reminder on the delivery phases for part C and the MPF plan.</p> <p>EJ presented the progress overview of the MPF, the revised programme plan and delivery overview.</p>
2.	<b>Reporting requirements – M01, M02, M19</b>
	<p>AP talked through the <b>purpose</b> of today’s discussion, as on slide 11.</p> <p>AP presented a reminder of <b>M01, M02 and M19</b>, as on slide 12.</p> <p>AP presented the <b>Code Mandated Reports</b>, as on slide 13.</p> <p><b>EJ noted a question from GL in the chat around whether this reporting has been discussed with the OAG. EJ offered that MPF reporting will be discussed with the Bilaterals team and where alignment is needed, the OAG can be consulted,</b></p> <p>AP presented the <b>High-level Design Overview</b>, as on slide 14.</p> <p>AP presented examples of <b>Pass or Fail</b> reads, as on slide 15.</p> <p>GB queried what read types will be included, and whether initial and final read will be included.</p> <p>AP confirmed that all reads, apart from estimates, will be included as a successful read for M01.</p> <p>EJ noted a question from JL in the chat: ‘Where does Temp Disco meters scenario fit into the Pass or Fail matrix?’ JL queried to whether temporary disconnections would be defined as active or non-active meters.</p> <p><b>ACTION: MOSL to review temporary disconnections and whether they are excluded in expected reads pass or fail matrix. Are they active or non-active meters?</b></p> <p>DMo noted that X and Y reads were included in the mock-up meter report.</p> <p>DMo advised that one solution would not capture all scenarios outside of trading parties’ control and that there should be allowance for other methods of communication for trading parties to self-report on reads they are unable to get.</p>

**EJ advised that self-reporting on unread meters would be picked up separately outside of the MPF Programme.**

AP presented a **mock-up of the Meter Report**.

EJ noted a query from JL in the meeting chat around whether a data item field for meter frequency could be included in the report.

JJ advised that the frequency of the meter is included in the description of the meter and can be filtered and queried whether a separate column would be preferred.

JL advised that it would be helpful to have a separate column indicating meter frequency.

JD noted that a common problem is that often a meter installation and 'I read' is backdated and queried whether the trigger point for the next cyclic read would be based on the submission date of the T104 and 'I read' or on the effective from date.

AP advised that the next cyclic read would be based on the submission date of the T104, but that it would not go back to the 'I read'.

JD noted that there is not an equivalent to MPS7 in the new MPF, but that it would be helpful to have a way of keeping an eye on it, possibly through a future API.

KW asked for a clarification around exchange meters and how it would fit into the M01 measure and the exclusion from it being in the SLA period.

**ACTION: AP noted that MOSL would review the code mandated SLAs for meter installations and how the F and I reads fit into M01.**

PS queried why the date of the last meter read is not included in the report for the failed reads and advised that it should be included in this report as it is included in the weekly metered data and monthly data reports, and that it should help as the number of months since the last read is already included to be part of the meter report.

**ACTION: MOSL to review the meter report and possibly include the date of the last meter read for the failed reads.**

SF noted that there would be passes for meters that are read more frequently than expected and queried whether that would be an unfair advantage for trading parties with a bigger pot of smart meters as they would have more frequent reads on meters.

AP advised that the pass would not be inflated by the number of reads, as there would only be one pass noted for each seven-month period.

	<p>GB queried, if there is more than one read in the seven-month period, which read will be used to reset the counter for the next expected read.</p> <p>AP advised that the last successful read would be looked at, but that the counter would not be reset from a scheduling view, noting that the read scheduling and meter reading measure would be separate.</p> <p>WM queried whether raising a Bilateral to challenge the meter read frequency for a SPID would be included in the reasons to suspend a read, along with C1 and B5.</p> <p>AP advised that the likelihood of not having a read in instances of challenges to a frequency change is probably less than the other exclusions noted.</p> <p>EJ advised that discussions were had working through the Bilaterals and advised that a frequency change will not be part of the exclusions.</p> <p>JL required if the counter is not reset for every read, the scheduling of meter reads would possible not align with the seven-month lookback period.</p> <p>SW clarified that there is no clock at that the measure is looking back on the past seven months.</p> <p>AP confirmed that if trading parties are reading meters regularly, in theory, there should always be a read within the seven-month lookback period.</p> <p>GB suggested using the C1 form to challenge the meter read frequency, and C1s would in fact be excluded.</p> <p>DMo advised that there is possible a need for a code change around B5s and programme of works as Wholesalers should not be able to cancel B5s raised by Retailers who have identified faults just because the Wholesaler has a programme of works in the pipeline. Many instances of Wholesalers cancelling B5s and C5s.</p> <p><b>ACTION: EJ advised that the concern on B5s being cancelled would be fed back to the Bilateral team for review.</b></p> <p>AP noted the <b>next steps</b> for MPF reporting, as on slide 17.</p>
<p><b>3.</b></p>	<p><b>Upcoming PAG workshop(s) &amp; AOB</b></p>
	<p>EJ gave an overview of upcoming workshops.</p>

JL queried whether there has been confirmation on how skip data would be taken forward by MOSL.

**ACTION: EJ advised that a plan for a skip data change had not yet been shared. MOSL would aim to provide an update at the next PAG meeting.**

JD advised that Castle sent their skip data for RFI but that the email had bounced back and queried whether the email could be forwarded to EJ/MOSL for review.

HC confirmed that JDs previous email was received, and a response would follow soon. Other TPs could also email him.

EJ closed the meeting.