

Form A/01:

**Pre-application enquiry in relation
to a new connection or
connections**

Change History

<u>Version Number</u>	<u>Date of Issue</u>	<u>Reason for Change</u>	<u>Change Control Reference</u>	<u>Sections Affected</u>
V2.0	30th March 2018	GDPR and Data Protection Provisions Updates	CPW029	Introduction

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Form A/01: Pre-Application enquiry in relation to a new connection or connections

For use by Retailers

To Water Wholesaler

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To Sewerage Wholesaler

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This form should be used where any Non-Household Customer enquires of the Wholesaler as to the provision of Water or Sewerage Services for a proposed development or premises under Process A1 of the Operational Terms, where the Non-Household Customer has selected a Retailer.

The form is divided into sections as follows

Number	Section
1.	Retailer details
2.	Development details
3.	Planning information
4.	Site servicing details
5.	Special requirements
6.	Declaration

Sections marked with an asterisk (*) are mandatory.

Mandatory means that the Retailer must provide the requested information wherever it applies to the particular request. If a piece of information does not exist or is not applicable in the circumstances, the Retailer must note this and, where relevant, provide a reason why it is not applicable.

Please note that sections 1, 2, 5 and 6 of this form may contain or lead to the identification of personal data.

1. *Retailer details	
Retailer name
Retailer ID
Retailer's own reference
Contact name
Contact number
Contact e-mail

2. *Development details	
Please indicate the type of development	
<input type="checkbox"/>	Industrial
<input type="checkbox"/>	Commercial
<input type="checkbox"/>	School
<input type="checkbox"/>	Hospital
<input type="checkbox"/>	Hotel
<input type="checkbox"/>	Other
	If other, please state type of development
Number of units	
Commercial	<input type="checkbox"/>
Industrial	<input type="checkbox"/>
Area of site (ha)
Please advise start date of development	
Please provide any Wholesaler reference(s) previously given to the site	

Site or project name
Site address

Ordnance Survey references at centre of site (10 fig)
Location of development
Postcode outcode (i.e. first 2-4 alpha-numeric characters)
Name of Developer
Name of site contact
Contact number
Contact email

3. *Planning information		
In which local authority area will the development be constructed?		
.....		
.....		
(i)	Is the development included in the current local plan?	<input type="checkbox"/> Yes <input type="checkbox"/> No
(ii)	Has outline planning permission been granted?	<input type="checkbox"/> Yes <input type="checkbox"/> No
(iii)	Has detailed planning permission been granted?	<input type="checkbox"/> Yes <input type="checkbox"/> No
(iv)	If relevant, date detailed planning permission received
(v)	If either outline or detailed planning permission received, please provide the planning reference number

4. *Site servicing details
The following information is used to assess the impact of the development on the Wholesaler's existing Network.
Complete land type and section 4.1 for all applications.
Complete section 4.2 for applications to Water Wholesaler.
Complete sections 4.3 to 4.6 for applications to Sewerage Wholesaler.

Land type for this development

Greenfield

Brownfield

Please complete the additional fields marked with an asterisk (*) if the site is a brownfield development.

*Previous use of site

*Date previous building was last occupied

4.1 Development Levels

What is the lowest ground level on site (to ordnance datum)? metres

What is the lowest road level on site (to ordnance datum)? metres

What is the lowest floor level on site (to ordnance datum)? metres

If your site is identified as being constrained, please tick the box to indicate if you wish to receive a quotation for the necessary investigation work.

Yes

No

4.2 Water details

Pre-development peak water demand litres / second

Pre-development average water demand litres / second

Post-development peak water demand litres / second

Post-development average water demand litres / second

Proposed highest water fitting on site (to ordnance datum) metres

4.3 Sewerage details

Pre-development waste water design (please tick one of the following boxes)

Totally separate Foul Sewage and Surface Water

Combined

Partially combined

If partially combined or combined, please indicate quantity litres / second
of Surface Water draining to combined system

Pre-development peak foul discharge litres / second

Pre-development average foul discharge litres / second

Post-development waste water design (please tick one of the following boxes)

- Totally separate Foul Sewage and Surface Water
- Combined
- Partially combined

If partially combined or combined, please indicate quantity litres / second
of Surface Water draining to combined system

Post-development peak foul sewerage discharge litres / second

Post-development average foul sewerage discharge litres / second

4.4 Surface Water drainage

Pre-development Surface Water discharge litres / second

Please indicate where the Surface Water is currently discharging

- Surface Water sewers
- Combined Sewer
- Soak-away
- Direct to watercourse
Please specify
- Rain water harvesting
If rain water harvesting is used, please indicate the approach used
.....
Any other relevant information
.....
- Other
Please specify

Post-development pre-attenuated Surface Water discharge litres / second

Post-development attenuated Surface Water discharge litres / second

Where do you propose to discharge Surface Water?

- Surface Water sewers
- Combined sewer
- Soak-away
- Direct to watercourse
Please specify

Rain water harvesting
 If rain water harvesting is used, please indicate the approach proposed

 Any other relevant information

Other
 Please specify

Please provide plans and calculations to support the information provided above.

4.5 Surface Water design (please tick appropriate boxes)

What SUDS (Sustainable Urban Drainage System) measures are being used to manage Surface Water, if any

Detention pond
 Detention basin
 Underground storage
 Infiltration trench
 Other
 Please specify

4.6 Trade Effluent

The purpose of this section is to highlight intent to discharge. Formal Trade Effluent Consent applications should be made by submitting Form G/02 to the relevant Wholesaler.

Is there expected to be Trade Effluent discharge at the development?

Yes
 No

If yes, please provide the following below (if known).

Description of the nature of the proposed discharge

Proposed maximum daily discharge volume m³/day
 Proposed maximum discharge rate litres/second
 Proposed period/s of discharge (normal working hours during day)

Proposed Trade Effluent treatment given at site (e.g. oil separation, balancing, pH correction, chemical or biological treatment)

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5. Special requirements

Please outline special requirements as appropriate

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5.1 Request for the Wholesaler(s) to assist the Non-Household Customer with the technical aspects of what is needed to complete the development impact assessment

Where an application form and the necessary technical information is deemed to be materially incomplete by the Wholesaler, the development impact assessment will not proceed until the necessary technical information is provided by the Retailer. Alternatively, the Retailer may request that the Wholesaler assists the Non-Household Customer with the technical aspects of what is needed to complete the application such that the Wholesaler may complete the development impact assessment, by indicating below.

I hereby request that the Wholesaler assists the Non-Household Customer to complete the technical details required for the development impact assessment.

Please provide the primary Non-Household Customer contact details to assist with the technical aspects of what is needed to complete the development impact assessment

Company name
Contact name
Contact number
Contact e-mail

6. *Declaration

I / We understand that any alteration made to this application must be declared to the Wholesaler.

I / We have filled in all the relevant sections of this form. The details I / we have given with this application are accurate.

I / We have read and understood the supporting guidance notes.

I / We have enclosed all the necessary supporting documentation (tick appropriate boxes below).

<input type="checkbox"/> Location plan	
<input type="checkbox"/> Drawings (if available)	
<input type="checkbox"/> Calculations (where applicable)	
Please specify

Your details	
Signature
Date (dd/mm/yyyy)
Full name (in capitals)
Role in the company or job title

