



**Planned and Unplanned Events Subgroup,
Meeting 8**

13 March 2025

11:30-13:00

Item No.	Agenda Item	Purpose	Paper/ Document	Lead
1.	Welcome and Apologies		n/a	Chair
2.	Minutes from 27 November 2024	Info	Yes	Chair
3.	Actions Update	Discussion	n/a	Chair
4.	Final review and recommend draft of Unplanned Events Good Practice Guide for approval	Decision	Yes	All
5.	Discuss final comments on Planned Events Good Practice Guide to produce final draft for approval	Discussion	Yes	All
6.	Update re: wholesaler use of the Bilaterals hub in relation to Planned and Unplanned Events	Discussion	n/a	Monica
7.	AOB	Discussion	n/a	All
8.	Date of Next Meeting – to be agreed	Decision	n/a	Chair