

This document outlines the content that will be delivered to Market Participants for the market component of Market and Interface Training (MIT).

Content Outline – Market Training

23 May 2016

Market Training	
Session	Market Training
Purpose	The purpose of Market Training is to ensure that all applicants understand the structure and functions of the retail market. This training will help prepare participants for the interface portion of MIT by providing a high-level view of the market structure and Codes. This training will not replace the need for Market Participants to read the Codes.
Objectives	<p>By the end of this session, attendees will:</p> <ul style="list-style-type: none"> • Understand the structure of the new retail market; • Understand the legal framework of the new retail market; • Understand the role of the Market Operator; • Understand the objectives and principles of the market codes;

Topic	Duration (mins)	Description
Welcome	5	The trainer will welcome attendees, go through some housekeeping for the session, discuss the agenda for the session and present the learning objectives.
Market Structure & Legal Framework	15	The trainer will summarise the legal framework, regulation and governance of the market. The trainer will then provide an overview of the market structure including operational and commercial interactions, and data and money flow.
Break for Questions	10	Break for questions about the market structure & legal framework
Roles & Responsibilities	10	The trainer will provide an overview of the roles of the Market Operator, Market Participants, and the Panel.
The Central System	5	The trainer will outline the purpose and function of the central system (CMOS).
Break for Questions	10	Break for questions about roles & responsibilities and the CMOS
Market Entry Assurance (MEA)	25	The trainer will provide an overview of the MEA process including the self-certification and enhanced routes. The trainer will explain the milestones and requirements for both routes.
Break	15	Break for 15 minutes
Break for Questions	10	Break for questions about MEA
Market Codes- Purpose and Structure of the Codes	15	The trainer will explain the purpose of the Codes and their importance in market. The trainer will then provide an overview of the structure of the codes, including the Wholesale-Retail Code, the Wholesale Contract and the Market Arrangements Code
Market Codes- Market Performance Framework	15	The trainer will provide an overview of the Market Performance Framework, including performance standards and charges, operational service standards, Market Operator performance, peer comparison, performance resolution, Market Performance Operating Plan and the Annual Market Performance Report
Break for Questions	10	Break for questions about the structure of the Codes and the Market Performance Framework
Market Codes- Registering New Connections	10	The trainer will provide will provide an introduction to the registration of new connections, including an explanation of Supply Point IDs (SPID). The trainer will provide direction as to where detailed information sits within the Codes.

Market Codes- Transfers and Cancellations	10	The trainer will provide will provide an introduction to transfers and cancellations, including an overview of the relevant reasons for transferring a SPID or cancelling the transfer of a SPID.
Market Codes- Error Rectification and Retrospective Amendments	5	The trainer will provide an introduction to Error Rectifications, Retrospective Amendments and data ownership. The trainer will outline situations where data updates are considered either Error Rectifications or Retrospective Amendments.
Break	15	Break for 15 minutes
Break for Questions	10	Break for questions about New connections, Transfers and Cancellations, and Error Rectifications and Retrospective Amendments
Market Codes- Settlement Process and Reporting	15	The trainer will provide an overview of settlements, including the purpose of settlement, tariffs, the settlement timetable, settlement reporting, and unplanned settlement runs.
Market Codes- Submission of Meter Reads	5	The trainer will provide will provide an introduction Meter Reads, including Meter Read types and methods.
Trade Effluent	5	The trainer will provide a short overview of Classic Trade Effluent Charging.
Break for Questions	10	Break for questions about Settlement and Meter Reads
Wrap Up and Final Questions	10	The trainer will wrap up the session.
Total Duration	4hr	



Market Operator Services Limited

Registered in England & Wales No: 09276929

Registered Office: Milton Gate, 60 Chiswell Street, London, EC1Y 4AG.