

SMRH Steering Group (01) Key Points & Actions

Location: MS Teams

Date and time: 24 September 2025, 1000 - 1100

Status of minutes: FINAL

Meeting Key Points & Actions

Members

Sarah McMath	SM	MOSL CEO (Chair)
Simon Powell	SP	Programme Director
Cliff Kamara	CK	MOSL Board representative
Jo Dow	JD	MOSL Strategic Panel representative
Kaylass Ramlagan	KR	NAV representative
Mark Doherty	MD	Retailer representative
Michelle Thompson	MT	Wholesaler representative
Rosie Rand	RR	Wholesaler representative
Sian Forward	SF	Wholesaler representative

MOSL

Name	(Initial)	Role/Organisation
Amy English	AE	Market Analyst
Chris Dawson	CD	Market Design Lead
Helen Smallwood	HS	Project Coordinator
Sauda Dickinson	SD	Governance Administrator
Spencer Mattia	SM	Programme Manager

Apologies

Name	(Initial)	Role/Organisation
Mark Wilkinson	MW	MOSL Board representative
Jamie Davies	JD	Retailer representative

Special Invitees

Name	(Initial)	Role/Organisation
Christina Blackwell	CB	CCW representative

Primary Objectives and Governance

SM presented an overview of the primary objectives of the Smart Meter Read Hub Programme (“the Programme”), highlighting the following points:

- Objective 1: Efficient smart meter data sharing from wholesalers to retailers.
- Objective 2: An efficient way of enabling reads to be submitted into CMOS for settlement that is future proofed to with increased future volumes.

SM presented an overview of the Programme delivery team.

SM presented an overview of the Governance Framework of the Programme and the Steering Group’s position within the Framework.

SM presented the role of the Steering Group, highlighting that the Steering Group will escalate any issues to the MOSL Board and Strategic Panel.

Programme headlines and status update

SM presented the Programme headlines and status on time, cost and quality, highlighting the following key points:

- Unanimous support was received by the CCC for Gate 1 of the Programme.
- Ongoing work with CGI to deliver the Smart Meter Read Hub (“the Hub”).
- A User Agreement has been drafted by the Legal team and is currently under review.
- The Market Privacy Notice will be drafted in 2026.
- Development of the SMRH is aimed to be completed by December 2025.
- Software testing will be carried out early 2026.

Phase overviews

CD presented an overview of the Phase 1 requirements, noting that Phase 1 will enable wholesalers to input smart meter reads into the Hub and enable retailers to access meter reads in the Hub. Use of the Hub will not be mandated with the implementation of Phase 1.

CD presented an overview of the Phase 2 requirements, highlighting that Phase 2 will include a Code change to mandate the use of the Hub and include the CMOS interaction which will enable retailers to submit reads through the Hub into CMOS. Retailers will be enabled to query or pause meter reads, in the case of any discrepancies. Work with the Code Change Committee Working Group will largely revolve around refining the Phase 2 requirements.

CD presented an overview of the potential Phase 3 (any potential future phases), highlighting the following key points:

- Third-party access and additional requirements gathered during the Smart Meter Advisory Forum (SMAF) will potential be reviewed during Phase 3.
- The SMAF may be reconvened early 2026.

The Steering Group discussed the Programme phases and noted the following key points:

Phase 3 is currently not funded, as only Phases 1 and 2 were agreed by the Strategic Panel. Phase 3 is included to ensure that any architectural decisions made do not inhibit potential future improvements.

Data Format validations will be done for Phase 2. Volumetric validation, as is currently done in CMOS, will not be done in the Hub.

Use of the Hub will not be mandated during Phase 1. This is to allow faster delivery of the Hub while allowing time for the Code changes to take place and to allow trading parties time to plan for integration to the Hub.

The Hub will help facilitate the existing interaction process between wholesalers and retailers. Trading party systems integration to the Hub is expected be at a low cost to the trading party, depending on the complexity of each trading party's IT systems.

MOSL is working separately with third parties and third-party integrators to understand possible access requirements. Third party requirements are on the Strategic Panel's roadmap to a flourishing market and had been debated at the Open Forum. A business case will be presented back to the Strategic Panel, and a decision will be made whether third party access is something the market wants or needs.

Next steps

SM presented the next steps of the Programme, highlighting the following key points:

- Finalizing the analysis and requirements queries
- Phase 1 software development to be completed by December 2025, with testing commencing in Q4 2026.
- First CCC Working group meeting is aimed to take place in October 2025.
- Pathfinder trading party testing to commence in Q4 2025/2026.

The Steering Group noted that the technical guidance documents are expected to be made available by early November 2025.